



WASHINGTON MILITARY DEPARTMENT POLICY

Security Policy 04-004-05

Privately Owned Vehicle Parking on Washington Military Department Property


This policy supersedes all previous Washington Military Department (WMD) policies of the same or similar name or topic in existence prior to the effective date of this policy. This specifically includes WMD Administrative Policy 14-00, dated 2 March 2002.

1. **PURPOSE.** This policy provides guidance for parking privately owned vehicles on Camp Murray and other Washington Military Department (WMD) property. The primary purpose is to ensure personnel working on or visiting the Camp Murray installation or other WMD property park their vehicles in a manner that promotes public safety and complies with applicable Washington State laws or regulations.
2. **APPLICABILITY.** This policy applies to all federal and state employees of the Washington Military Department, to include traditional Army and Air Guard members, and visitors on Camp Murray and other WMD property. It applies to vehicle parking on all property on the installation including designated parking lots, interior streets and roads, as well as the perimeter roads/trails and other recreational areas.
3. **REFERENCES.**
 - a. Revised Code of Washington (RCW) 38.32.120 pertaining to the Authority of the Adjutant General.
 - b. RCW 46.55 pertaining to Towing and Impoundment.
 - c. Army Regulation (AR) 190-5, Motor Vehicle Traffic Supervision.
 - d. AR 385-55, Prevention of Motor Vehicle Accidents.
 - e. Washington Army National Guard (WA ARNG) Regulation 210-1, Installation/Facilities Rental Procedures.
 - f. Headquarters (HQ) Memorandum (MEMO) 210-1, Camp Murray Temporary Lodging, Recreational Vehicles, and/or Campers.
4. **POLICY.**
 - a. The following conditions outline when personnel working on or visiting the Camp Murray installation or other WMD facilities may park their privately owned vehicles on State property:
 - (1) When it is your place of employment and you are specifically working at that location.
 - (2) When it is a temporary place of assignment and you are specifically working at or training at that location within the period of time you are parking. Commanders may authorize unit members to temporarily park their personal vehicles at unit armories during inactive duty training (IDT) or annual training (AT).
 - (3) When you are on short-term relocation for training or work and you are using a government vehicle to go to a different location from your normal work station. This is limited to thirty days; beyond the thirty-day period approval must be obtained from WMD Security or arrangements to park off the installation must be made.

- (4) Commercial, other government (non-military), WMD, and privately owned vehicles entering the installation for the purpose of conducting business or visiting are limited to parking only during the time of the visit. Extended parking beyond the allotted time must be cleared and approved by WMD Security.
- (5) Commanders/building managers will not allow unit personnel to park long-term (store) Privately Owned Vehicles (POVs) on Camp Murray or at unit armories during unit operational deployments without the specific approval of the Camp Murray installation commander or the commander of the WA ARNG in the case of unit armories.

b. Violations.

- (1) Vehicles found to be parked on Camp Murray in violation of this policy will be issued a Violation Notice by WMD Security. A copy of the notice will be electronically filed in the WMD Security office for tracking and future reference. If after 24 hours following the issuance of the Violation Notice the improperly parked vehicle has not been moved, it may be towed and impounded at the owner's expense. This policy will be reviewed and updated on a regular/as-needed basis. The proponent of the policy is the WMD Security.
 - (2) Other than under the conditions specified above and in accordance with WAARNG Regulation 210-1, Para 2-3 c., it is prohibited to store personal cars, boats, recreational vehicles, or other personal property on WMD property (grounds) and its parking lots or storage areas.
 - (3) Unless properly parked in an approved location at the Camp Murray campground, recreational vehicles, campers and boats will only be brought onto the installation if the vehicle is being used as the primary means of transportation that day and will be removed from the installation that same day. While parked on the installation, recreational vehicles will not be parked in an area or manner that will pose a risk to public safety by potentially obstructing fire, police or emergency medical response vehicles.
 - (4) The owners/operators of recreational vehicles, which are temporarily parked on the installation but outside the Camp Murray campground, are prohibited from connecting their vehicles to electrical power from a State-owned facility or other source of electricity.
 - (5) Any vehicle parked in a manner which represents an immediate hazard to public safety, such as blocking a fire lane, is subject to be towed and impounded at the owner's expense.
 - (6) Vehicle owners/operators should contact WMD Security for details on the towing company being used to impound vehicles on Camp Murray.
5. Unit commanders and/or building managers in WAARNG armories outside of Camp Murray will comply with this policy and establish similar procedures regarding POV parking at their facilities. In the event of parking violations at armories that cannot be remedied on-the-spot, commanders/building managers should contact the WMD Security office for guidance.
6. Violation of this policy may result in military justice punishment, disciplinary action, or adverse administration action for military members and civilian employees of the Military Department, in addition to issuance of violation notices and towing/impoundment.
7. For additional information contact the WMD Security office at Commercial (253) 512-7900.


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Major General
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Date